

**Hinton Community School District**

**Monday, January 21, 2013.**

**REGULAR BOARD MEETING**

A regular board meeting of the Hinton Community School District Board of Directors was held in the school library on Monday, January 21, 2013.

**CALL TO ORDER**

The meeting was called to order at 7:02 p.m. by Board President, Rob Held.

**QUORUM**

Roll call was conducted by Board Secretary, Melissa Sanders.

Members Present: Lynette Blanchard, Randy Riediger, Rob Held, John Reintzel

Members Absent: Brett Stanley

Board Secretary Sanders stated that a quorum was present.

**OTHERS PRESENT**

Also in attendance were: Pete Stuerman, Superintendent; Sue Martens, High School Principal; Jane Krehbiel, Elementary Principal; Paula Schreck, Business Manager

**WELCOME VISITORS**

Laurie Bird, Diane Culver, Tom Bertrand, Ben Hertenstein, Susie Leary, Jan Heimgartner, Dave Attrill

**CONSENT ITEMS**

Approve amended agenda: Motion by Riediger, Second by Reintzel, it was RESOLVED: To approve the agenda as amended.

Motion carried 4-0.

Approve minutes: Motion by Riediger, Second by Blanchard, it was RESOLVED: To approve the previous minutes.

Motion carried 4-0.

Approve monthly claims: Motion by Blanchard, Second by Riediger, it was RESOLVED: To approve the following fund disbursements:

General Fund, \$107,630.70; Management Levy Fund, \$4,238.78; Physical Plant & Equipment Fund, \$1,335.00; Capital Projects Fund (Voted Bond), \$0; Capital Projects Fund, \$0; Nutrition Fund, \$11,823.20; Before & After School Program, \$656.78; Preschool, \$2,791.23, Student Activity Fund, \$20,784.42.

The total of all fund disbursements \$149,260.11.

Motion carried 4-0.

Approve monthly financial reports: Motion by Reintzel, Second by Riediger, it was RESOLVED: To approve the monthly financial reports.

Motion carried 4-0.

**REPORTS/INFORMATION**

Annual audit - King, Reinsch, Prosser has provided a draft of the annual audit. The final draft will be brought to the Board for review at the next regular board meeting.

Bus bids - The Hinton Community School District received bus bids from 3 vendors: Hoglund Bus,

School Bus Sales, and Thomas Bus Sales. The bids were opened and reviewed. Mr. Stuerman will continue to review and compare and will have a recommendation to accept one of the bids at the next regular board meeting.

Superintendent's Report - Mr. Stuerman reported on several topics:

1. 7-12 Principal search process - Les Douma will be here February 7th to meet with focus groups. Interviews will take place February 19th and February 20th.
2. 40 acres jointly owned with the City - The property has not been appraised or surveyed yet.
3. Security - The high school will be under a buzz in system similar to the elementary school in the near future.
4. Site visit - Hinton Community School District will have a site visit from the Department of Ed. February 26th to February 28th.
5. IASB Legislative Conference - February 4th, 2013

## **PUBLIC INPUT**

Laurie Bird and Jan Heimgartner addressed the Board regarding the Early Retirement Policy. They both expressed concern about the Board approving changing the Early Retirement Policy.

## **ACTION ITEMS**

Approve resignation: Motion by Reintzel, Second by Riediger, it was RESOLVED: To approve Kari Bertrand's resignation as kitchen aide and bus driver effective January 4, 2013.  
Motion carried 4-0.

Approve resignation: Motion by Riediger, Second by Blanchard, it was RESOLVED: To approve Steve Diediker's resignation and request for early retirement effective at the conclusion of the current contract year.  
Motion carried 4-0.

Approve resignation: Motion by Reintzel, Second by Blanchard, it was RESOLVED: To approve Julie Clausen's resignation as High School Student Council Advisor for the 2013-2014 school year contingent upon finding a suitable replacement.  
Motion carried 4-0.

Approve Policy Matrix for Early Retirement: Motion by Riediger, Second by Blanchard, it was RESOLVED: To approve the final reading of the Policy Matrix for the Early Retirement Policy.  
Motion carried 4-0.

Approve waiving the 7 day revocation clause in the Early Retirement Policy and extending it by 7 additional days: Motion by Riediger, Second by Blanchard, it was RESOLVED: To Approve waiving the 7 day revocation clause in the Early Retirement Policy and extending it by 7 additional days for Steve Diediker.  
Motion carried 4-0.

Approve Advisory Committee appointments: Motion by Blanchard, Second by Riediger, it was RESOLVED: To approve the Advisory Committee appointments as presented.  
Motion carried 4-0.

Approve major education goals, student learning goals, long range goals, and harassment and bullying prevention goals: Motion by Riediger, Second by Blanchard, it was RESOLVED: To approve deferring this action item until the next regular board meeting.  
Motion carried 4-0.

Approve Affirmative Action Plan: Motion by Blanchard, Second by Riediger, it was RESOLVED: To approve the Hinton Community School District Affirmative Action Plan 2013-2015 as presented. Motion carried 4-0.

Approve accepting Hinton Elementary School Improvements: Motion by Blanchard, Second by Riediger, it was RESOLVED: To approve the resolution accepting Hinton Elementary School Improvements WHEREAS, on the 26th day of April, 2010, the Hinton Community School District ("the District") entered into a contract ("the contract") with Wiltgen Brothers, Inc. ("the Contractor") for the construction of certain public improvements generally described as the Hinton Elementary School; and

WHEREAS, the Contractor has substantially completed the construction of said public improvements in accordance with the terms and conditions of said contract and plans and specifications, as shown by the Certification of Substantial Completion of Work and Recommendation of Acceptance (Engineer's Certificate) the project Engineer filed with the School Board on August 22, 2011;

WHEREAS, as of December 11, 2012 all additional items of work as indicated on the August 4, 2011 punch list attached to the Engineer's Certificate have been completed by the Contractor;

WHEREAS, on December 19, 2012, the Engineer submitted his Final Pay Estimate for consideration;

NOW, THEREFORE, BE IT RESOLVED BY THE HINTON COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION:

Section 1. That said August 22, 2011 Certificate of Substantial Completion of Work and Recommendation of Acceptance be and the same is hereby approved and adopted, and said public improvements are hereby approved and accepted as having been substantially completed in accordance with said plans, specifications and form of contract and the total final construction cost thereof is hereby determined to be \$7,461,061.14, as shown in the Final Application and Certification for Payment of the Architect.

Section 2. That \$36,609.22 of the total final construction cost, as shown in the Final Application and Certification for Payment of the Architect, be retained pursuant to the requirements of Iowa Code 573.14.

PASSED AND APPROVED, this 21st day of January, 2013.

Robert D. Held  
Board President

ATTEST:  
Melissa Sanders  
Board Secretary

Roll call vote: Blanchard, aye; Reintzel, aye; Held, aye; Riediger, aye.  
Motion carried 4-0.

Approve open enrollment applications: Motion by Riediger, Second by Blanchard, it was

RESOLVED: To approve the open enrollment of a 6th grader and a 7th grader for the current year and one kindergartener, one 6th, and one 7th grader for the 2013-2014 school year.  
Motion carried 4-0.

Approve final reading of Policy 700 Series-Noninstructional Operations and Business Services: Motion by Reintzel, Second by Blanchard, it was RESOLVED: To approve the final reading of Policy 700 Series-Noninstructional Operations and Services.  
Motion carried 4-0.

Approve final reading of Policy 800 Series-Building and Sites: Motion by Riediger, Second by Blanchard, it was RESOLVED: To approve the final reading of Policy 800 Series-Buildings and Sites.  
Motion carried 4-0.

Approve final reading of Policy 900 Series-School District-Community Relations: Motion by Reintzel, Second by Blanchard, it was RESOLVED: To approve the final reading of Policy 900 Series-School District-Community Relations.  
Motion carried 4-0.

Approve updating policies: Motion by Riediger, Second by Blanchard, it was RESOLVED: To approve updating all policies that contain nondiscrimination statements to the most updated list of classifications.  
Motion carried 4-0.

Approve 2013-2014 school calendar: Motion by Reintzel, Second by Riediger, it was RESOLVED: To approve the 2013-2014 school calendar as presented.  
Motion carried 4-0.

**DISCUSSION ITEMS**

Weight room/Wrestling room - type of facility and cost continues to be discussed  
Snow removal - the current provider is working out well, next year snow removal will be up for bid  
At the Board Table - The Board and Superintendent, a PowerPoint Presentation

**DATES TO REMEMBER**

February 13 - Mid-term  
February 15 - No school, Professional Development Day  
February 18 - No school, President's Day  
February 18 - Regular board meeting, 7:00 p.m.

**ADJOURN**

Motion to adjourn: Motion by Riediger, Second by Blanchard, it was RESOLVED: To adjourn the meeting at 9:00 p.m.  
Motion carried 4-0.

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BOARD PRESIDENT

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BOARD SECRETARY







